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**MINUTES OF THE ANNUAL GENERAL MEETING
HELD AT ANDERSON STUDIOS ON 20th OCTOBER 2022 AT 18H00**

PRESENT:	Jim Kotze	(JK)
	Jurg Noordemeer	(JN)
	Schalk Loots	(SL)
	Bester Pansegrouw	(BP)
	Tobie Esterhuyzen	(TE)
	Jacques Bindeman	(JB)
	Wilmarie Pansegrouw	(WP)
 APOLOGIES:	 John van Niekerk	 (JvN)
	Paul Kaye	(PK)

1. Attendance:

JK opened the meeting and welcomed everyone. JK explained that a poll will be shared online that will give members the opportunity to vote on whether they prefer for the AGM to be online or at the clubhouse. Feedback from this poll will be taken into consideration when scheduling the AGM next year.

Quorum not originally in place from the start of the meeting but after approval of AGM 2021 minutes quorum received at 18h22.

2. Approval of the Minutes from the Annual General Meeting held on 24 October 2021

Proposal from Christo Terblanche (CT) received and seconded by Riaan Jordaan(RJ).

3. Adoption of the Commodore Report;

A copy of the commodore report was shared with members prior to the meeting.

JK highlighted the following:

1. JK highlights success of the Quaggas Fitness festival where 120 athletes participated over the weekend. A massive thanks to everyone involved that contributed to the success of this event.
2. JK welcomed all the new members to the club.
3. JK highlighted the benefit that the Vodacom tower has offered the club, members and visitors over the last 12months, this has not only improved our communication but also offers support to our security and safety plans in future. We would like to thank Jack Bergmann for his support in offering this opportunity to the club.
4. Another success of the last 12 months is the completion of the security fence around the garages which was one of the actions that originated from the previous AGM. JK thanked the members involved that sponsored material for this project, and who has indicated that they will continue to support with more materials for future upgrades.
5. No security incidents were recorded in the last 12months which is a vast improvement from 24 months ago.
6. Opening cruise date will be confirmed shortly.

4. Adoption of the Annual Financial Statements;

CT proposed accepting the financial statements and budget, Haydn Franckeiss (HF) seconded.

BP shared a presentation on finances that includes answers to the questions received prior to the meeting. Please refer to the below questions and answers:

- Question: What reference was used to create the budget?
 - Answer: *The actuals from the period July 2021 to April 2022 was used to create the new budget taking into account the seasonal fluctuations.*
- Question: With the increase in fuel costs what is the budget increase based on, volume or amount?
 - Answer: *The increase was based on amount consumed but it is noted that going forward the volume consumed should be used, although the future price will still be difficult to predict.*
- Question: Camping Fees - is this a price or volume increase to result in 7% increase?
 - Answer: *The increase is based on the volume and does not take into account the price restructure. Two months of the year (winter) has no income.*
- Question: Parkhomes - how many nights does the budget amount equate to?
 - Answer: *The park homes income is based on 1 weekend (2 nights) for each park home per month.*
- Question: Clubhouse - is there demand at R2500 per day for rental?
 - Answer: *Yes, we are listed as a supplier with Water Affairs who used it twice last year and already booked for this year.*
- Question: Sales - What do these relate to? What is the split between volume change and price increase to get sales up?
 - Answer: *The Sales item relates to day visitors. The price was restructured to include a boat, whether the person comes with a boat or not, this to encourage watersport families to visit Quaggas. So, there is no price increase for a family of four with a boat. This was restructured earlier in the year with no general price increase in the new budget.*

- Question: Garages - what is the current occupancy level OR put another way, the vacancy level?
 - Answer: *There are no vacant garages. A waiting list is maintained with members getting first option.*
- Question: Electricity - the net electricity expense is R235k. This seems high after recoveries - why is that so?
 - Answer: *The bulk water pump contributes the most to this club expense. The past year averaged R16k p/m. The Eskom accounts discrepancies were resolved. Currently the meter readings are submitted online, and the club will get a more accurate monthly usage going forward.*
- Question: Gate Takings - split between increased volumes and price increase?
 - Answer: *This line item is supposed to be boat & jetski gate takings, but the past sales figures are mixed with camping & people entry. We therefore used the volume increase on all sales because of the inaccurate split of the past detail.*
- Question: Motor Repairs - this is a 5% increase on last year. I thought last year we had a big expense on fixing the digger so would expect this year to be down on last year.
 - Answer: *This year requires a major TLB service at a cost of +-R20K and new tyres at a cost of +-R30K.*
- Question: Repair Roads - what is this, as I thought this would be much more with the work required. Or is the plan to have that separately?
 - Answer: *The road repair cost will be a separate project. This expense allows only for patching certain areas that are rapidly deteriorating and purchasing new pavers.*
 - *A quotation was done by an external contractor for the section leading up the hill to the entrance gate and came to R1M.*
- Question: Sewerage removal - surely this is no longer given as we all have bubblers?
 - Answer: *Last year a pump failed at the campsite, and a sewerage sucker had to clear to tanks to prevent spillage. This line item is therefore a provision only.*
- Question: Water - what expense does this relate to?

- *Answer: The Club pays for water usage/extraction to DWS & Breede Valley Municipality as per the lease agreement.*
- *This amount is expected to increase dramatically in the future. DWS is currently reviewing the policy on extraction of water from dams and rivers.*

After presenting the financial presentation it was noted that the focus areas from a financial point of view for the next 12 months will be:

- Visitor access control
- Road repair
- Electric fence from boat garages to beach at House 61
- SARS Income Tax and Vat Compliance
- Office at the gate
- SDP
- SWOT session, conducted by the new committee, will add to above

5. Election of Honorary members

JK proposed two honorary members:

- Hentie De Wet – existing honorary member, continues to be involved and supports the club in multiple areas
- Bennie Stemmet – this is a new proposal. Bennie is a Cilmor farm manager and he offered massive support and initiative in arranging for a mountain bike trial ahead of the Quaggas Fitness Festival.

6. Election of Committee Members

All current committee members are available for re-election except John van Niekerk. JK thanked John for his contribution over the last 24 months, especially with security and the Vodacom tower.

CT thanked and proposed the current committee, HF seconded.

Nick Laubsher indicated he was not happy with the committee specifically regarding the financials.

7. General

Nick Laubsher:

Nick Laubsher(NL) wanted to address members regarding the following:

NL approached the committee to request the approval of an additional site. JK explained current quantity of sites is part of the clubs lease agreement with Department of Water Affairs. NL then asked for confirmation that the committee needs to inform members once the site development plans are approved, in order for members then to apply. CT then responded and said that in his view it will be very difficult to confirm the next steps at this stage. JK confirmed that members will be part of the process of determining how applications will be structured and approved once the SDP is approved and if new sites are allocated.

Andre du Plessis (AdP) asked JK to confirm whether watersport families is the target market to which JK positively responded that this is the target market but that there continues to be space for everyone. AdP wants committee to consider positive impact of younger people visiting the club and we need to ensure we have enough parking for trailers.

NL wants it noted that based on his understanding of the constitution capex approval needs to be formalized and not assumed informally and that he is not in agreement that this process was followed with the installation of the electric fence. The committee responded that there was a clear mandate granted at a previous AGM in this regard. It is also important to note that this topic was discussed at the 2021 AGM and that members were asked to raise objections if they had. None was noted.

NL raised his concerns around the proposed fee structure and that he would like to have this changed and reviewed. The committee responded that a lot of work and thinking has been considered ahead of proposing the fees. Although these fees has already been accepted earlier in the meeting as part of the financials and budget, it was put to the members again and CT and Colin Howard seconded.

Duncan Miller requested that Nick Laubsher must please stop using the AGM's as his personal raid against the committee and in the interest of all member's time must raise and address his questions off line.

Other general questions:

AdP asked the question on how members that rent their houses, guests should be billed. Committee confirmed that full visitor fee is payable if the member is not present and a guest is using their house. The committee also confirmed that the intention is that access control will do away with questions around this and improve on our current system.

AdP wanted it noted that he was not happy with a comment by JK and the potential of this being seen as discriminating. JK made a comment during the financial presentation about campers arriving on the back of bakkies and that this doesn't necessarily support the vision of the club. JK confirmed he did not mean this to be derogatory because he was referring to an actual incident that occurred at the campsite.

Dissolution of the Meeting.

As there was no further business to discuss, the meeting was adjourned at 20H00.

ADDENDUM

Refer to Committee Meeting minutes of 15 November 2022

AGM 2022 Correction

During the Q & A session Jim commented that the first 4 people are included for a campsite booking and that it can be 4 adults or 2 adults and 2 children.

The description on the relevant slide for “Campsites per night” did not describe the combination of people. Jim presented an interpretation which he believed was correct at the time but this slip of the tongue was not noticed by any of the committee members or staff.

The campsite booking format has not changed and was always 2 adults with 2 children free of charge.

The Committee reviewed the matter at the Committee Meeting on 15 November 2022 and herewith confirm that the statement made by Jim is incorrect and not in alignment with the agreed rates for the 2022/2023 financial year. This type of mistake is not uncommon during live broadcasts.